

**MINUTES OF THE ASBURY PARK HOUSING AUTHORITY BOARD OF COMMISSIONERS
REGULAR MEETING HELD NOVEMBER 9, 2020**

The session convened at 6:14 pm with the following persons present:

Present:

Chairman Gregory Hopson, Sr.

Vice Chairman Frank Syphax

Commissioner Charlotte McAllister

Commissioner Carol Torre

Commissioner Donna Troppoli

Also Present:

Thomas Sahlin, Executive Director

Qaasim Johnson, Director of Housing

Edwin McDonald, Director of Maintenance

Jaclyn S. D'Arminio, Esq., Legal Counsel Associate

Sameerah Keith, Resident Services Coordinator

Absent:

Commissioner Angeline Brown

Commissioner Garrett Giberson

Required Public Notice read by: Thomas Sahlin

NOTICE: In accordance with the Local Public Meetings Act of 1975 and as *amended*, advanced notice of the meeting including the Agenda, was sent to the local newspapers, delivered to the City Clerk's Office, and posted at all Asbury Park Housing Authority Offices at least (48) hours prior to convening the meeting.

Salute to the Flag led by: Thomas Sahlin

PUBLIC PARTICIPATION

(Motion to Open Public Participation moved by Commissioner McAllister and seconded by Commissioner Troppoli.)

****THERE ARE NO MEMBERS OF THE PUBLIC PRESENT THIS EVENING; NO
PUBLIC PARTICIPATION****

(Motion to close Public Participation moved by Chairman Hopson and seconded by Commissioner Brown.)

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING HELD OCTOBER 19, 2020

(Approval of the minutes was moved by Commissioner McAllister, seconded by Chairman Hopson.)

Ayes- Commissioners McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Brown and Giberson

Abstain- None

**ACCEPTANCE OF THE MINUTES OF THE EXECUTIVE MEETING HELD OCTOBER 19,
2020**

(Approval of the minutes was moved by Chairman Hopson, seconded by Commissioner McAllister.)

Ayes- Commissioners McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Brown and Giberson

Abstain- None

RESOLUTION 11-01-2020 - RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF OCTOBER 2020, INCLUDING SECTION 8 EXPENDITURES

(Acceptance of this Resolution was moved by Chairman Hopson, seconded by Commissioner McAllister.)

(There were no further discussions or comments on this Resolution from the Commissioners.)

Ayes- Commissioners McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Brown and Giberson

Abstain- None

RESOLUTION 11-02-2020 - RESOLUTION AUTHORIZING THE ASBURY PARK HOUSING AUTHORITY TO RENEW ITS CONTRACT WITH O & S ASSOCIATES INC FOR “AS NEEDED” ARCHITECTURAL AND ENGINEERING SERVICES FOR ALL APHA DEVELOPMENTS FOR ONE YEAR ENDING NOVEMBER 30, 2021, SUBJECT TO LEGAL COUNSEL OPINION

(Acceptance of this Resolution was moved by Chairman Hopson, seconded by Commissioner McAllister.)

(There were no further discussions or comments on this Resolution from the Commissioners.)

Ayes- Commissioners McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Brown and Giberson

Abstain- None

RESOLUTION 11-03-2020 - RESOLUTION AUTHORIZING A CONTRACT AMENDMENT BETWEEN THE HOUSING AUTHORITY OF THE CITY OF ASBURY PARK AND PLYMOUTH ENVIRONMENTAL SERVICES INC FOR REMOVAL OF (ACM), PRIOR TO MOLD REMEDIATION, SUBJECT TO LEGAL COUNSEL OPINION

(Acceptance of this Resolution was moved by Chairman Hopson, seconded by Commissioner Troppoli.)

Commissioner Torre – How many units is this covering?

Thomas Sahlin – It is a total of four units.

Commissioner Torre – Ok.

RESOLUTION 11-04-2020 - RESOLUTION AUTHORIZING A ONE-TIME ADDITIONAL CARRY-OVER ALLOTMENT TO APHA STAFF AND BUY-BACK OF VACATION PTO DUE TO COVID-19 (ADDED STARTER)

(Acceptance of this Resolution was moved by Chairman Hopson, seconded by Commissioner McAllister.)

Commissioner Torre – The max is 5 days, 2 to be carried over and 3 to be cashed out and that’s for every employee, a max of 5 days?

Thomas Sahlin – The max right now for carry over is 5 days. What we are proposing since a lot of the staff has not been able to take the time, this one time we are adding an additional 2 days to make the carry over a total of 7 days.

Commissioner Torre – Aside from the 5 days they already can carry over, this will be an additional 2 days to carry forward and 3 days to cash out?

Thomas Sahlin – If they elect to do so, yes.

Commissioner Torre – If they have anything in excess to that, it does not factor in to this?

Thomas Sahlin – No.

Vice Chair Syphax – The cash out, that means they get a check for those three days?

Thomas Sahlin – Yes, the methodology is that we will be buying them back, reducing their PTO by 3 days and they will receive the 3 days in a form of a regular pay check. It will be done during the final pay period in December 2020.

Chairman Hopson – Tom, please explain why we are doing this in the final pay period of the year.

Thomas Sahlin – This is to avoid any kind of issues where if we would have done it earlier than that. If we brought back 3 days because someone currently had 10 days to use and they then decide to use a few days after the fact, which would bring them below the 5 day maximum, which would more or less nullify the reason why we are doing this.

(There were no further discussions or comments on this Resolution from the Commissioners.)

Ayes- Commissioners McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Brown and Giberson

Abstain- None

Motion to close, moved by Commissioner McAllister, seconded by Commissioner Troppoli.

All in favor.

Meeting Adjourned, 6:40 pm

Thomas Sahlin, Executive Director

Date