

**MINUTES OF THE ASBURY PARK HOUSING AUTHORITY BOARD OF COMMISSIONERS  
REGULAR MEETING HELD FEBRUARY 8, 2021**

The session convened at 6:18 pm with the following persons present:

**Present:**

Chairman Gregory Hopson, Sr.

Vice Chairman Frank Syphax

Commissioner Angeline Brown

Commissioner Charlotte McAllister

Commissioner Carol Torre

Commissioner Donna Troppoli

**Absent:**

Commissioner Garrett Giberson

**Also Present:**

Thomas Sahlin, Executive Director

Qaasim Johnson, Director of Housing

Edwin McDonald, Director of Maintenance

Sameerah Keith, Resident Services Coordinator

Jaclyn S. D'Arminio, Esq., Legal Counsel Associate

Required Public Notice read by: Thomas Sahlin

**NOTICE:** In accordance with the Local Public Meetings Act of 1975 and as *amended*, advanced notice of the meeting including the Agenda, was sent to the local newspapers, delivered to the City Clerk's Office, and posted at all Asbury Park Housing Authority Offices at least (48) hours prior to convening the meeting.

**PUBLIC PARTICIPATION**

(Motion to Open Public Participation moved by Commissioner Giberson and seconded by Commissioner Brown.)

**\*\*THERE ARE NO MEMBERS OF THE PUBLIC PRESENT THIS EVENING; NO  
PUBLIC PARTICIPATION\*\***

(Motion to close Public Participation moved Commissioner Giberson and seconded by Commissioner Brown.)

**ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING HELD FEBRUARY 8, 2021**

(Approval of the minutes was moved by Chairman Hopson, seconded by Commissioner Brown.)

Ayes- Commissioners Brown, McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Giberson

Abstain- None

**RESOLUTION 02-01-2021 - RESOLUTION APPROVING EXPENDITURES FOR THE MONTH  
OF JANUARY 2021, INCLUDING SECTION 8 EXPENDITURES**

(Acceptance of this Resolution was moved by Chairman Hopson and seconded by Commissioner McAllister.)

**(There were no further discussions or comments on this Resolution from the Commissioners.)**

Ayes- Commissioners Brown, McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Giberson

Abstain- None

**RESOLUTION 02-02-2021 – RESOLUTION AUTHORIZING THE ADOPTION OF THE SOCIAL MEDIA POLICY FOR THE APHA (Required First Reading). (TABLED)**

(Acceptance of this Resolution was moved by Chairman Hopson and seconded by Commissioner McAllister.)

Sameerah Keith – The policy is to cover the social media account for the APHA. I did speak with Commissioner Troppoli this morning and I have to add in the HIPPA and PHI portions to the policy. This policy speaks about Social Media as a whole and how it will be ran. We will control what will be published, posted, and released. I find it extremely difficult to get a lot of information out to our residents because some have email addresses and some don't. I believe social media will be another outlet to get information out to our residents. The page will be monitored and nothing will be posted without approval. It will be used as an informational platform, not for casual conversation between residents.

Commissioner Troppoli – The reason I brought up the HIPPA and the PHI aspects was that I noticed that at Housing Authority meetings, a lot of people would start talking about their medical history, a neighbors, or relative's. I don't think that in general people are conscious of how confidential this is. I just suggested that perhaps you like to include some specific guidance in this, so everyone can be mindful that this is information that really has to be held really close and there are regulations that apply to it and we all need to be aware of the confidentiality.

**(There were no further discussions or comments on this Resolution from the Commissioners.)**

Ayes- Commissioners Brown, McAllister, Torre, Troppoli, Vice Chair Syphax, and Chairman Hopson

Opposed- None

Absent- Commissioner Giberson

Abstain- None

**Motion to close, moved by Chairman Hopson, seconded by Vice Chair Syphax.**

All in favor.

Meeting Adjourned, 6:47 pm

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Thomas Sahlin, Executive Director

Date