

ASBURY PARK HOUSING AUTHORITY

1000 ½ Third Avenue Asbury Park, NJ 07712

Property Manager Advertisement

The Housing Authority of the City of Asbury Park is soliciting a position as a Property Manager.

REQUIRED KNOWLEDGE AND SKILLS:

- Strong analytical skills
- Skilled in math and finance
- Excellent communication skills
- Strong time-management skills
- Detail oriented and highly organized
- Skilled in negotiation and project management
- Excellent critical thinking skills
- Function in goal-driven, fast-paced environments
- Self-regulated and to possess the ability to work independently
- Proficiency with computers and industry-related software is required
- Team leader and work well independently and as part of a team
- Diplomacy, tact and a helpful, positive, professional presentation and attitude are required
- Maintaining high occupancy
- Lease Management
- Supervising a team of maintenance and office personnel
- Upkeep and maintenance of the property
- Safety and security of the property and residents
- Develop and maintain relationships with local officials, police and fire
- Train and Monitor employee behavior and progress

EDUCATION / EXPERIENCE:

A High School Diploma/GED. Preferred 3-years' experience as a property manager of multi-family/senior housing. Preferred 5-years of management supervisory and administrative experience in working with HUD programs, and/or HCV/Section 8.

For the complete job description contact the Asbury Park Housing authority at 732.774.2660 or go to the website at www.APHANJ.org.

Resumes due no later than April 24, 2026

Resumes will be received by the Asbury Park Housing Authority (the Authority) no later than Friday, April 24, 2026 at 10:00 AM prevailing time. They may be hand delivered, mailed or emailed to Cynthia Beniquez - cbeniquez@aphanj.org